

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY VADODARA

Spot Tender for Short Duration

Date: 02/08/2017

IIIT Vadodara intends to hire vehicle (Honda City White or equivalent) with individual driver as per the following terms and conditions:

1. The vehicle must be in good condition (The date of purchase should not be prior to January 2013) with AC and medium range variants.
2. The hiring period of the vehicle is 03 Months. The hiring period of vehicle shall be terminated by the Institute by giving 07 days notice in writing to the agency.
3. The vehicle will be under custody of the Institute during the hiring period.
4. The agency will take care of Maintenance, Insurance and other Statutory obligation of the vehicle during the hiring period.
5. The vehicle must be registered with concern Govt. Authorities.
6. The vehicle is to be delivered within one week from the date of intimation.
7. The fueling of the vehicle should be done by the agency from time to time. The fuel charges may be reimbursed on the basis of average of the vehicle and duly signed log book by the Institute's representative.
8. The agency has to mention the average of per litre per kilometer of the quoted vehicle and that may be checked by the Institute's representative from time to time.
9. In case of break-down, the agency shall provide alternative vehicle within 12 Hours.
10. The Institute reserves the right to cancel / reject or all proposals without assigning any reason thereof.
11. No out of pocket expenses will be paid to the Driver nor reimbursed.

Financial Information:

Type of Vehicle(s) with Colour	Avg. Per Litre Per KM of Quoted Vehicle	Monthly Rate in Rs. For Vehicle & Driver (No Fuel)

The sealed proposal must be deposited in the tender box kept at the office of Registrar IIIT Vadodara, Gandhinagar latest by **Friday 04 August 2017 up to 12.00 PM.**

Competent person authorized to negotiate should report at the time of opening of tender on **Friday 04 August 2017 at 12.30 Hours.**

Query if any, can be sort in person latest by **Thursday 03 August 2017 up to 11.00 AM.**

Only vendors from Gandhinagar / Ahmedabad area are eligible to apply. Since it is for short duration.

