



Indian Institute of Information Technology Vadodara
Block No. 9, Government Engineering College, Sector 28,
Gandhinagar, Gujarat, India - Contact No. 079- 2397 7511

MINUTES OF THE 3RD MEETING OF THE BOARD OF GOVERNORS

Date: 21st December 2023

Time: 11.30 am onwards

Venue: Board Room, (AB 3/303), IIT Gandhinagar, Ministry of Education and online through video conferencing.

The 3rd Meeting of the Board of Governors (BoG) of Indian Institute of Information Technology Vadodara was held at 11.00 AM through Video Conferencing.

The following were present in the meeting:

1.	Shri Sanjay Murthy, IAS Secretary Department of Higher Education, Ministry of Education	Chairperson
2.	Mrs. Saumya Gupta, IAS Joint Secretary (TE), Department of Higher Education, MoE	Member
3.	Dr. V.S. Purani, Chairman, Technical Examination Board (TEB),	Member; representing Government of Gujarat
4.	Dr. Shruti Kikani Anerao	Member
5.	Prof. Surendra Prasad, Former Director IIT Delhi,	Member
6.	Mr. Ravi S Erande, Sr. Vice President (Production-F&I) and MR (BU), GSFC	Member
7.	Dr. Biswajit Roy Director General, GERMI	Member
8.	Prof. Anupam Shukla Director SVNIT, Surat	Member
9.	Dr. C D Modhera, Professor (HAG), Civil Engineering Department SVNIT, Surat	Member
10.	Prof. Rajat Moona Director, IIIT Vadodara	Member
11.	Dr. Jignesh Bhatt Assistant Professor, IIIT Vadodara	Member
12.	Dr. Ashish Phophalia Assistant Professor, IIIT Vadodara	Member
13.	Col Ravi Chugh, Registrar IIIT Vadodara	Non-Member Secretary

Mr. Shailender Kumar, Regional Managing Director, Oracle India Private Limited; Dr. Mrutyunjay Mohapatra, Director General of Meteorology, India Meteorological Department, Government of India and Prof. Manindra Agrawal, Professor at the Department of Computer Science and Engineering, IIT Kanpur could not attend the meeting due to their prior commitment. Chairperson granted leave of absence.

The Chairman welcomed the members of the BoG. Then agenda wise discussions took place and minutes were recorded as follows:

BOG:3-1 APPROVE THE MINUTES OF THE 2ND BOG MEETING HELD ON 19TH DECEMBER 2022.

The minutes of the 2nd BoG meeting of IIIT Vadodara held on 19th December 2022 was circulated to all members. Since, no comments were received, the minutes were approved by the Board.

Resolution: BoG adopted the minutes.

BOG:3-2 DIRECTOR'S REPORT COVERING DECEMBER 2022 TO SEPTEMBER 2023.

The Director's Report is enclosed, refer **Annexure I**.

Resolution: BoG noted the Director's report. BoG advised the institute to increase the B.Tech enrolment by using methods such as increasing seats by about five percent in the next academic year, explore possibility of starting new programmes, review the PG admissions and employing Professors of Practice. The BoG also advised the institute for exploring the tapping up of the resources from Viability Gap Funding (VGF) of Ministry of Finance and also to appoint Transaction Advisor (TA) for getting the support in completion of the project efficiently. The same has been done by IIIT Nagpur and the institute may want to consult them for the same.

BOG:3-3 CONSIDERATIONS OF RECOMMENDATIONS BY 10TH FINANCE COMMITTEE MEETING HELD ON 21ST DECEMBER 2023.

Registrar IIIT Vadodara briefed all members about the decision taken in the 10th Finance Committee meeting held on 21st December 2023.

Resolution: BoG ratified the decision taken.

BoG: 3-4 STATUS OF PERMANENT CAMPUS OF IIIT VADODARA AT DUMAD, VADODARA

BoG was briefed about the status of the project and the financials related to the project. Following was deliberated:

Phase IA

BoG meeting held on 19th December 2022 has given approval for “GO AHEAD” to be given for construction with a Modified Estimated Cost of INR 122.23 cr”. Following part of the project has been considered for the construction in the modified estimate (Phase IA):

Ser No	Description	Area (sq m)	Amount (In crores)
(a)	Academic Block	14574	60.73
(b)	Students Hostel	10519	33.11
(c)	Substation Building	129	0.48
(d)	Development & Bulk Services		13.02
	Total (A)		107.34
	Contingency @ 3%		3.22
	Total (B)		110.56
	ESI/ EPF @ 4.25% of (B)		4.70
	GST @ 6.33% of Total (B)		7.00
	Total (C)		122.26

There was a shortfall of INR 12.26 crores for taking up project forward was committed from IRG (FC:9-6 held on 19 December 2022 refers).

CPWD vetted all the drawings and finally all Good for Construction (GFC) drawings were handed over to CPWD on 18th May 2023.

Institute has given ‘Go Ahead’ for publication of tender in anticipation of local body approval vide institute letter dated 03rd May 2023. Revised Development Permission received from VUDA on 6th June 2023 was submitted to CPWD on 8th June 2023.

Notice Inviting Tender (NI) was published by CPWD on 21st June 2023. Technical Bids were opened on 30th August 2023. L1 bidder is M/s NG Constructions, New Delhi. The amount quoted is **INR 91,97,18,377/-** which is **28.61% below** of ECPT amount. The work at site has commenced from 14th October 2023 and is to be completed in 18 months (April 2025).

Phase IB

In Phase IB, Students Mess cum Activity Hall and Boundary wall is being planned. The funds for the same amounting to INR 18 crores (approximately) will be met out of IRG (surplus with Institute is INR 23.39 crores, approximately). Administrative Approval and Expenditure Sanction (AA & ES) of the Competent Authority would be sought separately for this once estimate is submitted by CPWD.

Additional Gross Land of 12.5 acre

50-acre gross land was allotted to IIIT Vadodara in 2016. The master plan and all the development activities were planned on this piece of land. However, on 15th February 2021, VUDA while giving “Development Permission” deducted 20 acres (40% of land) for their future planning, subject to decision of the Ministry of Urban Housing and Urban Development, Govt of Gujarat. With this proposed deduction, ‘only 30 acre’ land was available for IIIT Vadodara’s permanent campus.

In response to this, BoG, in March 2021 (MoE letter F.No 59-4/2016. TS.I dated 10th March 2021 refers) stated that “before proceeding with the planned construction of Phase 1A within 60%

allotted land of 50 Acres as recommended by BWC of the Institute following to be taken up with the Government of Gujarat

(a) to transfer the allotted land of 50 acres with clear title deed in the name of IIIT Vadodara

(b) to relax the VUDA regulation of 40% land contribution towards future town planning.

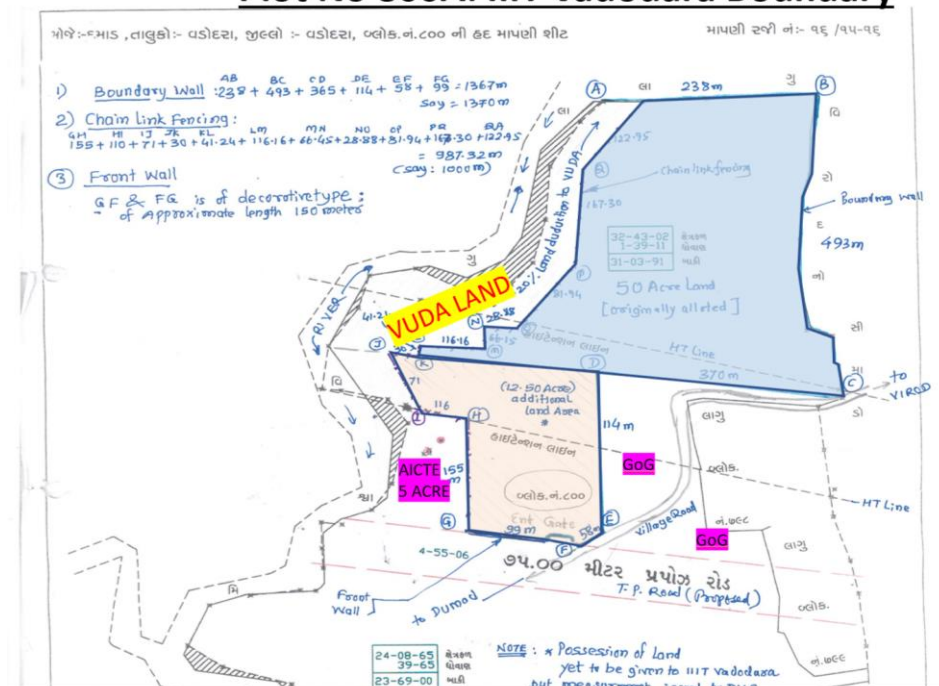
Revenue Department, Government of Gujarat (GoG) vide Notification No JMN/1415/3171/G dated 03/09/2022 approved the proposal of allotment of additional 12.5 Acre allotment of land to IIIT Vadodara with second title of land in the name of IIIT Vadodara. letter sent to the Collector, Vadodara for order.

Collector, Vadodara vide Order No Land/B/Vashi/504 to 512 dated 01/11/2022 issued order for allotment of 62.50 Acre land to IIIT Vadodara and sent to Mamlatdar office for handing over of additional land.

The demarcation of additional land by the District Inspector of Land Records (DILR) has been done on 6th June 2023. The land is contiguous to the earlier allotted land. Thus, with this Institute will have net land of 50 acre (gross land 62.5 acre with 20% deduction of land for future development by VUDA).

This additional land was handed over by Mamlatdar Office to IIIT Vadodara on 8th November 2023.

Plot No 800A: IIIT Vadodara Boundary



Resolution: BoG noted the progress.

BOG:3-5 RATIFICATION OF MINUTES OF 9TH AND 10TH BWC MEETING HELD ON 14TH OCTOBER 2022 AND 18TH JULY 2023 RESPECTIVELY.

Registrar IIIT Vadodara briefed all members about the decision taken in the 9th BWC and 10th BWC meeting held on 14th October 2022 and 18th July 2023 respectively.

The minutes of 9th BWC and 10th BWC meeting are enclosed as **Annexure II** and **Annexure III** respectively.

Resolution: BoG ratified the decision of BWC.

BOG:3-6 REPORT ON ADMISSIONS TO UNDERGRADUATE & POST GRADUATE PROGRAMMES FOR ACADEMIC YEAR 2023-24 IN IIIT VADODARA, GANDHINAGAR CAMPUS AND IIITV-ICD, DIU CAMPUS.

Admission details of various programmes for the Academic Year 2023-24 being offered at the Institute as given in agenda notes were presented in the meeting.

Resolution: BoG noted the report.

BOG:3-7 REPORT ON ADMISSIONS TO UNDERGRADUATE & POST GRADUATE PROGRAMMES FOR ACADEMIC YEAR 2022-23 IN IIIT VADODARA, GANDHINAGAR CAMPUS.

Admission details of various programmes for the Academic Year 2022-23 being offered at the Institute as given in agenda notes were presented in the meeting. BoG was informed that the same was presented in the 2nd BoG meeting held on 19th December 2022 in the Directors report. This is presented for record purpose.

Resolution: BoG noted the report

BOG:3-8 POLICY REGARDING PERMISSION STUDENTS TO STAY OUTSIDE INSTITUTE OFFICIAL HOSTEL

BoG was informed that the approval of BoG was taken on 16th May 2023 to permit students of 4th Year to stay outside Institute official Hostel vide Circulation Agenda BoG:C3-3.

The Institute is facing lot of issues regarding hiring of hostel in Gandhinagar. The main reason being non availability of accommodation for hostel purpose in such numbers at reasonable rates. Similar problem will continue in Vadodara once the Institute shifts to its permanent campus as Institute being in PPP mode will not have matching hostel resources due to financial crunch.

Thus, an informed decision was taken by the Institute after considering all aspects to permit 3rd Year Students and Students of 1st & 2nd Year, whose parental residence is in the 50 km meter radius of the institute campus to stay outside from Winter Semester 2023-24. Accordingly, another tender

with reduced student strength is being published to meet the requirements. However, students of 3rd year will be permitted to stay in the hostel subject to availability on first cum first basis.

Considering the limited hostel capacity in proposed institute campus at Vadodara and present uncertainty with hostels in Gandhinagar, BoG was proposed to be included in the above policy i.e to permit students to stay outside Institute Official Hostel with the permission of Director:

- (a) 3rd year students.
- (b) Students of 1st & 2nd Year, whose parental residence is in the 50 km meter radius of the institute campus.

Resolution: BoG approved the proposal.

BOG:3-9 TO NOTE THE NOMINATION OF ASSOCIATE DEANS OF IIIT VADODARA, GANDHINAGAR AND IIITV-ICD, DIU

BoG was informed that, for smooth functioning of Academic Administration, following senior faculty members at Level 12 have been nominated as Associate Deans:

Ser. No.	Name	Role	Remarks
1	Dr. Pratik Shah	Associate Dean (Academics)	IIIT Vadodara, Gandhinagar
2	Dr. Dharendra Sinha	Associate Dean (Academics)	IIITV-ICD, Diu
3	Dr. Ajay Nath	Associate Dean (Student Affairs)	IIIT Vadodara, Gandhinagar
4	Dr. Ashish Phophalia	Associate Dean (Faculty Affairs)	IIIT Vadodara, Gandhinagar and IIITV-ICD, Diu

Resolution: BoG noted the nominations.

BOG:3-10 TO APPOINT STANDING COMMITTEE FOR FACULTY AFFAIRS

BoG was informed that, IIIT PPP Act 2017 under Section 17(3) provides that

“The Board may, subject to the provisions of this Act and the Statutes, delegate such powers and functions to the Senate or the Director, as the Board may deem fit”

The Institute, throughout the year conducts various activities pertaining to faculty affairs, viz., recruitment, promotions, review of performance for confirmation of probation, financial upgradations, etc. For effective execution of these affairs, it is proposed to create Standing Committees for Faculty Affairs as given below.

The Committee will decide and execute the aforementioned matters pertaining to faculty affairs and minutes of these the Committee will be reported to the Board of Governors in its next meeting.

Further, Section 11(2) of the Statutes of IIIT Vadodara provide the following:

“Subject to the provisions contained in the Act, the Board may appoint any person on contract basis on consolidated pay and on the terms and conditions applicable to the relevant post: Provided that for making such appointment, the Board may, constitute an ad-hoc Selection Committee, as the circumstances of each case may require.”

The board was apprised that the institute offers faculty positions as:

- (a) Regular positions.
- (b) Tenure based scaled contracts.
- (c) Short term consolidated pay contracts.
- (d) Emeritus Professor, Visiting Professor and Adjunct Professors.

Out of these (a) and (b) are operated through Selection Committees as per the Statutes. For (c) and (d), it is proposed to have a standing committee for the faculty affairs which shall act as selection committee. The BoG has already authorized the Director to issue appointment letters for (c) and (d). It is proposed to have faculty standing committee as selection committee. This shall override the position of Section 8.3 (f) in Faculty Recruitment Rules.

To ensure proper governance framework, it is proposed that the above Standing Committee be approved by the Board to also act as “ad hoc Selection Committee” to comply with Section 11(2) of the Statutes and be authorized to make contract appointments.

Resolution: In accordance with the provisions of Section 173(3) of IIIT PPP act and 11(2) of the Statutes of IIIT Vadodara, a standing committee for faculty affairs was constituted as under:

Standing Committee for Faculty Affairs:

- | | |
|--|----------|
| (1) Director | Chairman |
| (2) Associate Dean/ Professor-in-Charge (Faculty Affairs) | Member |
| (3) PIC (Research) | Member |
| (4) Associate Dean (Academic Affairs) | Member |
| (5) Head, Department of CSE and IT | Member |
| (6) Head, Department of ECE | Member |
| (7) Head, Department of Humanities, Mathematics and Sciences | Member |

BoG: 3-11 REPORTING OF NOMINATION OF MEMBERS TO BUILDING AND WORKS COMMITTEE.

Under the provision of Section 23 of Statutes of IIIT Vadodara, following faculty, are nominated to Building and Works Committee:

Ser No	Name of Faculty	Category of Nomination
1.	Dr Pratik Shah	Dean, Handling Estate Matters
2.	Dr Ajay Nath	Dean, Nominated by the Director

Resolution: BoG noted the report.

BoG: 3-12 NOMINATION OF MINISTRY OF EDUCATION REPRESENTATIVE TO BUILDINGS AND WORKS COMMITTEE OF IIIT VADODARA

1. Prof Ashwini Kumar of IIT Gandhinagar was re-nominated as member representative of Ministry of Education (MoE) to the Building and Works Committee (BWC) of IIIT Vadodara in the 2nd BoG meeting held on 19th December 2022.
2. Prof Ashwini Kumar vide his email dated 3rd February 2023 has intimated that he is no longer associated with IIT Gandhinagar.

Resolution: BoG requested the Director to send his recommendations to MoE who will consider this and nominate their representative.

BOG:3-13 REPORT ON SPECIAL DRIVE RECRUITMENT

BoG was informed that MoE vide their letter No DO No. 33-2/2021-TS-III (Pt.I) dated 24th August 2021 directed to include an agenda item in every BoG meeting giving status of filling of backlog vacancies.

Institute had advertised following vacancies for the Special Drive for SC/ ST/OBC/ EWC vide Institute advertisement No. IIITV/HR/Recruitment/Faculty/2021-22/01 dated 02nd December 2021 and IIITV/Estt/Recruitment/ Faculty/ 2021-22/02 dated 11th March 2022.

Status of recruitment is as under:

Ser No	Category	No of Posts Assistant Prof Grade (I and II)	No of Applications Received
(a)	General	06	67
(b)	SC	05	43
(c)	ST	02	07
(d)	OBC	05	44
(e)	EWS	04	12
	Total	22	173

All applications have been screened and are ready for final recruitment process. However, the same is held up as the Director is in In-Charge capacity.

BoG was apprised that Institute could not complete process of recruitment due completion of tenure of Director and that the final interviews have been scheduled for 23rd and 24th December 2023.

Resolution: BoG noted the report.

BOG:3-14 REVIEW OF PERFORMANCE OF THE IIIT VADODARA AS PER SECTION 25 (2) OF THE IIIT PPP ACT 2017

BoG was informed about the resolution of BoG (Agenda Item No. BoG:2-7).

Following Committee was constituted for Performance Review of IIIT Vadodara:

Chairperson		Prof Rajat Moona, Director IIT Gandhinagar
Member-1		Prof Sridhar Iyer, IIT Bombay
Member-2		Prof Anupam Shukla, Director SVNIT Surat

Prof Rajat Moona is now the I/c Director of IIIT Vadodara and Prof Sridhar Iyer vide his email dated 3rd February 2023 has declined to take up this assignment, due to some personal situation. The BoG was apprised that in the said meeting the following experts were recommended and out of which Prof Sridhar Iyer was chosen.

Ser No	Category	Suggested Names	Remarks
(a)	Member 1 – Prof of a CFTI (from the field of CSE/ IT).	(i) Prof Nitin Saxena	IIT Kanpur.
		(ii) Prof Amitabha Bagchi	IIT Delhi.
		(iii) Prof Sridhar Iyer	IIT Bombay

In view Prof Sridhar Iyer declining to serve in the committee, the institute approached the other two Professors. Prof Amitabha Bagchi has expressed his inability to be part of the committee. Moreover, Prof Nitin Saxena (IIT Kanpur) agreed to the part of the committee.

BoG was requested to nominate new Chairperson and Prof Nitin Saxena in place of Prof Sridhar Iyer.

Resolution: BoG deliberated the matter and decided to request MoE to authorize a new Chairperson and accept the proposal to nominate Prof Nitin Saxena in place of Prof Sridhar Iyer.

BOG:3-15 REPORT ON PUBLIC GRIEVANCES AND PARLIAMENTARY ASSURANCES IN THE INSTITUTE.

BoG was informed that Ministry of Education vide their note dated 28th December 2020 had directed to include the details of pending Public Grievances as standing Agenda.

No of Pending grievances: Nil

No of Pending Parliamentary Assurances: Nil

Resolution: BoG noted the report.

BoG: 3-16 RATIFICATION OF AGENDA FOR APPROVALS THROUGH CIRCULATION.

BoG was informed that Institute had circulated following agendas through circulation for approval of BoG on 4th May 2023 (refer **Annexure IV**). The agendas were approved by the Chairperson on 16th May 2023.

Circulation Item No	Agenda
BoG:C3-1	MoU With Department of Higher Education, Ministry of Education (MoE) for the Financial Year 2023-24.
BoG:C3-2	Approve the Seat Matrix for Admission in All Academic Programmes for The Academic Year 2023-24 at IIIT Vadodara, Gandhinagar and IIITV-ICD, Diu.
BoG:C3-3	Ratify the Policy To Permit Students of 4th Year (B.Tech) to Stay Outside Official Hostel Under Own Arrangements B.Tech (Both 7 th And 8 th Semester)

Resolution: BoG ratified the decisions taken.

BOG:3-17 ANY OTHER ITEM WITH THE APPROVAL OF THE CHAIR

With the permission of Chair, following two additional items were tabled:

BOG:3-17 (ADDITIONAL ITEM 1) RATIFICATION OF AGENDA FOR APPROVALS THROUGH CIRCULATION.

BoG was informed that Institute had circulated following agendas through circulation for approval of BoG on 3rd November 2023 (refer **Annexure V**). The agendas were approved by the Chairperson on 6th December 2023.

<u>Circulation Item No</u>	<u>Agenda</u>
BoG:C3-4	To Approve Annual Report of Academic Year 2022-23
BoG:C3-5	To Approve the List of Graduating Students (B.Tech Degree) of Graduation Batch 2023 of B.Tech (CSE) and B.Tech (IT) of Gandhinagar Campus for Award of Degree in the Fifth Convocation.
BoG:C3-6	To Approve the List of Graduating Students of Graduation Batch 2023 of M. Tech (CSE) of Gandhinagar Campus for Award of Degree in the Fifth

	Convocation.
BoG:C3-7	To Approve the List of Graduating Students of Gandhinagar Campus for Award of Ph.D in the Fifth Convocation
BoG:C3-8	To Approve the List of Medal Winners of Graduation Batch 2023 of M.Tech (CSE- AI & DS), B.Tech (CSE) And B.Tech (IT) To Be Conferred in the Fifth Convocation.
BoG:C3-9	To Approve the formats of Degree to be conferred/ awarded in the Convocation.

Resolution: BoG ratified the decisions taken.

BOG:3-17 (ADDITIONAL ITEM 2) TO APPROVE THE LIST OF EXPERTS FOR FACULTY RECRUITMENT.

BoG was informed that, as per Para 9(2) and Para 9(3) of Statutes of IIIT Vadodara. There is a requirement of ***“Two experts from the panel of experts approved by the BoG, as Members in the selection committee of faculty”***.

A suggested list of experts as given in agenda notes was presented to the BoG.

Resolution: BoG approved the proposed list of experts valid for four years and delegated selection of individual experts from the list to the Director, IIIT Vadodara.

With no other agenda on the table, the meeting ended with thanks to the chair.
