



Indian Institute of Information Technology Vadodara

Block No. 9, Government Engineering College, Sector 28,
Gandhinagar, Gujarat, India - Contact No. 079- 2397 7511

Minutes of the Seventh Meeting of the Board of Governors

Date: 18th July 2019, 1.30 pm

Venue: The Board Room, Fortune Hotel, Gandhinagar, Gujarat.

The Chairperson, Ms. Chanda Kochhar Chaired the meeting through video conference. She confirmed her presence at Hotel Taj Mansingh, New Delhi from where she was attending the meeting through VC. Ms Kochhar confirmed that:

- She has received the agenda and all the relevant material for the meeting.
- No person other than the concerned member is attending or having access to the proceedings of the meeting at the location from where she was attending the meeting.
- The other members except Prof Pankaj Jalote were physically present at the Board room in Fortune Hotel, Gandhinagar (Venue) which was also affirmed by the other Members.

She noted that Prof Pankaj Jalote attended the meeting through video conferencing (VC) and following Members of the Committee were physically present:

1.	Ms. Chanda Kochhar MD & CEO, ICICI Bank Ltd.	Chairperson (On VC)
2.	Ms Anju Sharma, IAS Principal Secretary (H&TE), Government of Gujarat	Member
3.	Prof SR Gandhi, Director SVNIT	Member
4.	Mr SK Bajpai, VP (Finance) GSFC	Member
5.	Dr Pratik Shah, Assistant Professor IIIT Vadodara	Member
6.	Dr Dharendra Sinha, Assistant Professor IIIT Vadodara	Member
7.	Prof Sarat Kumar Patra	Member Secretary

Prof Pankaj Jalote confirmed his presence at the IIIT Delhi Office Room, Academic Building, Okhla Industrial Area, Phase – III New Delhi from where he was attending the meeting through VC. Prof Jalote confirmed that:

- He has received the agenda and all the relevant material for the meeting.
- No person other than the concerned member is attending or having access to the proceedings of the meeting at the location from where he was attending the meeting.
- The other members were physically present at the Board room in Fortune Hotel, Gandhinagar (Venue) which was also affirmed by the other Members.

It was noted that the necessary arrangements and procedures for the meeting with respect to member participating through VC was complied with.

Mr Milind Lakkad, EVP & Head - Global HR, TCS and Prof Amit Prashant, Officiating Director IIT Gandhinagar could not join due to their previous engagement. They were granted leave of absence by the Chair.

Prof. SK Patra welcomed the Chairperson and all the members of the Board. He informed that Dr Sukhbir Singh Sandhu IAS, Additional Secretary MHRD or his nominee could not attend due to Parliament session being in progress. The secretary informed the Chairperson that MHRD has sent their comments on the Agenda Items and the same are tabled at the meeting.

BoG:7-1 APPROVE THE MINUTES OF THE SIXTH MEETING OF BoG HELD ON 21ST DECEMBER 2018

The Minutes of the “Sixth meeting of Board of Governors” held on 21st December 2018 was circulated to all members. There were no correction/errors/ changes suggested by the members. The minutes have been thereafter approved by the Chairperson.

The Board adopted the Minutes.

BoG:7-2 ACTION TAKEN REPORT ON 6TH BOG MINUTES

Action Item No	Action Item	Action Taken	Remarks of the BoG
Item BoG:4-2 Sub Item 6A:	The BoG noted that the Research Plan could not be presented in the 6 th BoG meeting as it was still to be vetted by Research Council. However, it was directed that the Research Plan duly vetted by Research Council be circulated to all members by end February 2019.	The Research Plan is not vetted by the Research Council. It will be presented in the next BoG meeting.	The BoG directed to present the Research Plan in next BoG meeting positively.
Item BoG:4-2 Sub Item 6C:	The BoG noted that the draft Vision Document is still under preparation. It was directed that the draft Vision Document be finalized at the earliest and circulated to	The modified vision document will be presented on the Table.	The BoG directed to present the Vision Document in next BoG meeting positively.

	all members by end January 2019.		
Item BoG:4-2 ADDITIONAL ITEM 5:	The Endowment Policy was also ready but could not be presented in the 6 th BoG meeting as it was felt that it should be vetted by Senate. BoG directed that the same to be presented in the 7 th BoG meeting.	Endowment Policy was discussed in Senate on 8th July 2019. The same is enclosed as Annexure I.	The BoG directed to bring Endowment Policy as a separate Agenda Item in the next BoG meeting.
Item BoG:6-3	The committee directed that: "The Institute should have internal accounting experts to manage accounts and for better internal controls".	The Institute has advertised for the positions and the last date of receipt of applications is 15 th July 2019.	The BoG noted that progress and directed to complete the process immediately after the admission season.
Item BoG:6-10	BoG did not approve the Annual Report for the Academic Year 2017-18, as it contained un-audited accounts of FY 2017-18. It was requested to get the audit done of the FY 2017-18 accounts at the earliest from CAG.	The Annual accounts will be audited by CAG once the accounts are adopted by BoG. The Annual accounts of FY 2017-18 was presented again in 5 th FC meeting. It is proposed that the accounts be adopted and the Annual Report 2017-18 be approved.	The BoG noted that the accounts of FY 2017-18 which was presented to Finance Committee after Fees reconciliation has been completed. The BoG adopted the accounts and directed to forward the accounts of FY 2017-18 to CAG for their Audit. Further, the Annual Report pending for approval of annual accounts was also approved for publishing and forwarding to MHRD. BoG reiterated that efforts be made to recover the fees from students who have left the Institute.

BoG:7-3 RATIFICATION OF DECISIONS TAKEN IN FIFTH FINANCE COMMITTEE MEETING HELD ON 21ST DECEMBER 2018.

The meeting of the 5th Finance Committee was held on 18th July 2019 just before the 7th BoG meeting. Registrar briefed in detail the proceedings of Finance Committee to BoG. The BoG directed that in future the Finance Committee Agenda also be circulated to the esteemed BoG members so that they can deliberate on it. The decisions taken were briefed to the esteemed members by the Chair. The BoG ratified the decision taken on 5th Finance Committee meeting. Salient features of the FC meeting are as under:

Re-appropriation of Budget FY 2018-19.

The Institute has been able to keep the overall expenditure including provisions within the budget. However, in some cases the budgeted amount (revenue) in individual heads has over-shot. This is mainly in salaries and Hostel expenditure.

Salaries: Major difference is due to:

- (a) Refixation of salary of Dr Keyur Parmar and his arrear of 7th CPC.
- (b) Arrears of 7th CPC due to HRA and Transport Allowance for all employees.
- (c) Provision of Gratuity and Leave Encashment Fund (with LIC).
- (d) Additional expenditure on visiting faculty.

Hostel: Major difference is due to:

- (a) Security & Housekeeping services: as Institute has paid minimum wages as per Central Government wages.
- (b) Students Mess Payment: This payment was related to first quarter of 2018-19; Thereafter Students directly paid to caterer and Institute took BG from caterer.

For Academic Year 2019-20; Institute has outsourced hostel along with Security & Housekeeping Services. This process was through open tender. Students Mess has been outsourced since Academic Year 2018-19 from Academic Year 2018-19. Under this students pay to the respective vendors directly.

The budgeted amount for the FY 2018-19 was as under:

	Budgeted (in lakhs)	Expenditure (in lakhs)
Revenue	1065.50	1042.90
Capital	99.40	36.63

The budget was re- appropriated.

Reconciliation of Students Fees

The Registrar informed the esteemed members that task was assigned to reconcile the fees by June 2019. The same has been reconciled (by 31st March 2019). Report on same was presented. He also informed that efforts are being made to collect the outstanding dues. He further informed,

that the Internal Auditors have been replaced as directed by the Finance Committee. The current auditor is M/s SK Patodia & Associates (Internal Auditor with IIT Gandhinagar).

Annual Accounts FY 2017-18

The Registrar informed that due to non-reconciliation of student's fees, the annual accounts of FY 2017-18 were not adopted. The same have been reconciled and the report was presented as mentioned above. In view of this Annual Accounts FY 2017-18 were adopted and directed to forward the accounts to CAG for their Audit.

Travel by Private Airlines

The Registrar informed that the proposal to travel by private airlines have been sent to MHRD as per their directions on 13th May 2019. It is understood that MHRD has sent the case to Ministry of Finance for all IIITs (PPP).

Institute Revenue Budget. It was noted that for FY 2019-20, the institute is in deficit of revenue for its operational expenses and shortfall has to be met from savings available as term deposits. The Finance Committee directed to look for sources of revenue generation and reduce the expenditure so as to reduce the deficit. Further, FC directed to interact with MHRD and to explain the situation and seek help for few more years, till the institute relocates itself to its permanent campus at Vadodara. FC directed to remove all miscellaneous expenses out of the planned budget and meet these expenses from the additional revenue generated during the year. Accordingly the budget was approved as under:

	Head	Budget Projected	Budget Approved
(A)	Total (Revenue)	1039.80	1009
(B)	Capital (On loan from Revenue)	23	23
	Total Expenditure	1062.80	1032
Income	Income from Fees	728*	728*
	MHRD Grant	0	0
	Total Income	728	728
	Deficit (with Capital)	-335	-304
	Deficit (with without Capital)	-312	-281

* The income has been calculated on the new B.Tech admission student strength of 180 in Academic Year 2019-20; on the basis of last year's admission. In case more students join the deficit will reduce. The sanction intake for the B.Tech in Academic Year 2019-20 is 248)

The meeting of the Fifth Senate was held on 8th July 2019 and the minutes of the meeting were tabled. Summary of the minutes are as under:

- The Senate approved the results of Autumn and Winter 2018-19 semesters.
- The senate approved the proposed curriculum along with course contents for 3rd Sem to 8th Sem B.Tech. programs effective from AY 2018-19.
- Draft Endowment policy was approved by the senate.
- Academic calendar, admission seat matrix and ordinances were reported (these were approved through circulation earlier).
- Senate approved the proposal for convocation to be held on 1st Saturday of November.

The Board NOTED the contents and ratified the minutes of the Fifth Senate meeting.

BOG:7-5 TO APPROVE THE ORDINANCES OF IIIT VADODARA: AGENDA APPROVED THROUGH CIRCULATION (BOG:C4-1 DATED 25TH FEB 2019)

The BoG noted that the item was approved by Circulation on 25th February 2019. The item is enclosed as **Annexure II**.

BoG:7-6 TO REPORT SEAT MATRIX DUE TO INCLUSION OF SUPERNUMERARY SEATS AS PER DECISION OF COORDINATION FORUM MEETING HELD AT MHRD AND INCORPORATION OF EWS QUOTA AS PER THE DIRECTION OF MHRD: AGENDA APPROVED THROUGH CIRCULATION (BOG:C5-1 DATED 7TH JUNE 2019)

The BoG noted that the item was approved by Circulation on 7th June 2019. The item is enclosed as **Annexure III**.

BoG:7-7 TO APPROVE ACADEMIC FEES FOR THE ACADEMIC YEAR 2019-20: AGENDA APPROVED THROUGH CIRCULATION (BOG:C5-2 DATED 7TH JUNE 2019)

The BoG noted that the item was approved by Circulation on 7th June 2019. The item is enclosed as **Annexure III**.

BoG:7-8 TO APPROVE REDUCTION IN SCOPE OF EXECUTION OF CONSTRUCTION WORK (PHASE 1A) AT IIIT VADODARA DUMAD CAMPUS BY CPWD DUE TO LIMITED AVAILABILITY OF FUNDS: AGENDA APPROVED THROUGH CIRCULATION (BOG:C5-3 DATED 7TH JUNE 2019)

The BoG noted that the details were approved by Circulation on 7th June 2019. It is enclosed as **Annexure III**. MHRD had sent their comment on this Agenda vide their letter No F.No 59-4/2016.TS.I dated 18th July 2019; which stated that:

“

Mode of construction shall be through EPC mode as directed in Master Circular for infrastructure projects in Centrally Funded Institutions issued by Ministry.

”

The contents were discussed and Director informed the esteemed members that:

1. With due approval of BoG, the construction methodology for IIIT Vadodara, was approved as under (vide 4th BoG meeting dated 5th Dec 2017):
 - (a) IIIT Vadodara will engage the Project Architect Consultant for Preparation of Master Plan and Comprehensive Architectural Design of permanent campus of IIIT Vadodara.
 - (b) The construction work will be assigned to the CPWD.
2. Accordingly, Institute has employed M/s Design Associates Inc. Noida, for Preparation of Master Plan and Comprehensive Architectural Design of permanent campus for IIIT Vadodara on 01st August 2018. The empanelment was done through open tender process.
3. MOU for the construction work was signed with CPWD on 07th September 2018.
4. Master Plan for the Permanent Campus of IIIT Vadodara was prepared by M/s Design Associates Inc and has been approved by BoG in the 6th meeting on 21st December, 2018.
5. Work order was awarded for survey of site so as to commence boundary wall construction. The construction work would be carried out by CPWD. The final demarcation of plot was completed on 1 March 2019.
6. Preparation of Preliminary drawings along with the specifications of the buildings has been completed. The same have been submitted with CPWD after the approval of BWC on 7 March 2019.
7. Soil Investigation work of the campus is now complete. The detailed soil investigation reports of Phase-1 Buildings were forwarded to the Architect so as to incorporate in structural design on 27th March 2019.
8. Complete BOQ, Architectural/Structural & Services Drawing along with specifications were sent to CPWD. With this, all the details necessary for call of tender have been handed over to the CPWD; 29th June 2019.
9. Sanction of preliminary estimate for phase-1(A) work i.e. construction of academic building, hostel and electric substation including all infrastructure development was communicated to CPWD on 10th July 2019.

10. Sanction of preliminary estimate for construction of compound wall communicated to CPWD on 17 July 2019.

11. Next Stage – Tendering by CPWD

The members of the BoG, were further informed that the above mentioned points were communicated to MHRD vide IIIT Vadodara letter No IIITV/ Project/ Vadodara/2018-19 dated 25.04.2019 (copy enclosed as **Annexure VII**) when this issue was first raised by MHRD F. NO. 54-1/2019-TS-1 dated 5th March 2019 (**Implementation of Engineering Procurement and Construction (EPC) Mode of Civil Works**). MHRD was also informed; that now if work is taken up through EPC mode, the existing work done by the consultant become partly infructuous and may require post modification or cancellation of the agreement with the Architect. The design and architectural services also has to be taken up by CPWD/ agency under EPC leading to additional time requirement. This is also likely to have legal implications. Thus, in view of aforesaid reasons, the Institute is proceeding with the Construction as per approval of BoG.

The BoG noted the contents and directed that this item needs further discussion and follow up. The developments in this regard should be presented in the next BOG meeting.

BoG:7-9 NOMINATION OF NEW MEMBERS IN IIIT VADODARA BOG AND IIIT VADODARA FINANCE COMMITTEE: AGENDA APPROVED THROUGH CIRCULATION (BOG:C5-4 DATED 7TH JUNE 2019)

The BoG noted that the item was approved by Circulation on 7th June 2019. The item is enclosed as **Annexure III**.

BoG:7-10 NOMINATION OF MEMBERS TO BUILDING AND WORKS COMMITTEE OF IIIT VADODARA

BoG noted that MHRD has nominated Prof Ashwini Kumar of IIT Gandhinagar as the member of BWC. Dr Barnali of IIIT Vadodara is being replaced by Dr Partik Shah as she has been on long leave due to maternity and may not be able to travel long distance including visit to Vadodara campus during construction activities.

The BoG approved the nomination of members to the BWC.

BoG:7-11 REVISION OF TEACHING ASSISTANT SHIP OF PHD STUDENTS.

The Director explained that, to reduce the gap of increased scholarship/ TA ship (enhancement of INR 6000/-) by MHRD, the stipend amount was increased by INR 6000/-. This has resulted into additional expenditure of INR 9.60 lakhs per annum. However, to attract better talent, it is proposed to increase the scholarship to match the scholarship provided by Institution under MHRD funding. This will have additional expenditure of INR 7.20 lakhs per annum.

The BoG directed the following:

- (a) Approved the increase of TA ship INR 6000/- and INR 7000/- by the Institute as immediate relief to the PhD students as ex-facto approval.

Scholar	Old Amount (Rs)	Revised Amount (Rs)	Increase (Rs)
Junior Research Fellow (JRF)	20,000/-	26,000/-	6,000/-
Senior Research Fellow (SRF)	25,000/-	32,000/-	7,000/-

- (b) Approved to increase the Teaching Assistance ship amount to match the MHRD rates, as per Institute policy wef from 19th July 2019.

Scholar	MHRD Old Amount (INR)	Revised MHRD Amount (INR)	IIIT Vadodara rates	Increase (INR)
Junior Research Fellow (JRF)	25,000/-	31,000/-	26,000/-	5,000/-
Senior Research Fellow (SRF)	28,000/-	35,000/-	32,000/-	3,000/-

- (c) Approach MHRD to provide Scholarship/ Teaching Assistance ship amount to Institute as provided by them to other CFTIs.

BoG:7-12 REVISION OF REMUNERATION TO VISITING FACULTY BASED ON EXPERIENCE AND COURSE CREDIT.

The Director proposed to rationalize the remuneration to visiting faculty by linking it to number of credits. Presently all visiting faculty gets INR 1.20 lakhs per course irrespective of number of credits in a course and their expertise. The new proposal is linked with the experience of the faculty. This will not have much change in financial impact

The BoG approved the revised format of payment to visiting Faculty. The details are as under:

Academic Qualification	Designation	Proposed Remuneration	Nature of Engagement
Post-graduation in the area of specialization	Faculty/ Industry professionals/ Freelancers/ Consultants < 15 years' experience	INR 20,000/- (per credit)	
	Faculty/ Industry professionals/ Freelancers/ Consultants > 15 years' experience	INR 30,000/- (per credit)	
Ph.D. in the area of specialization	Assistant Professor/ Industry Professionals, Freelancer/ Consultant/ Scientists and Researchers working with R&D laboratories < 15 years' experience	INR 30,000/- (per credit)	
	Associate Professor / Professor >15 years' experience	INR 40,000/- (per credit)	
Ph.D. in the area of specialization (Modular course only)	Assistant Professor/ Associate Professor/ Professor working with the Institute of National Importance/ Scientists and Researchers working with R&D laboratories (For modular courses)	1 Credit, 1 Visit - INR 40,000/- 2 Credits, 2 Visits - INR 80,000/- 3 or more Credits, 3 Visits - INR 1,20,000/-	

Example:

Course Credit	Theory/Lecture Credit	Tutorial Credit	Lab/ Practical Credit
L-T-P-C	100%	50%	50%

Note: Maximum Limit of any such combination for one course would be limited to INR 1,60,000/-.

BoG:7-13 CAG TRANSACTION AUDIT REPORT FOR FY 2017-18

The Director informed the BoG that the status of audit objections of CAG are as under and the Institute is in correspondence with CAG to settle the observations. The item has been presented to show the status only.

Period of IR	Para outstanding before verification	Para proposed to be dropped/ settled in verification	Para may be outstanding after verification
FY 2013-14 to 2016-17	7	5	2
FY 2017-18	-	-	7
Total			9

The BoG noted and directed to settle the observations at the earliest and present the status in next BoG meeting.

BoG:7-14 FOUNDATION STONE LAYING OF IIIT VADODARA AT DUMAD UNDER 100 DAYS ACTION PLAN FOR HON'BLE PRIME MINISTERS CALENDAR

The Director informed that it is learnt that, till contracts for works are awarded, such programmes do not materialize. In view of this, the Institute will not be able to meet the deadline and will request for a fresh date.

The BoG noted the contents.

BoG:7-15 REPORT ON FACULTY RECRUITMENT.

The Director briefed that faculty recruitment has been carried and interview were held in April 2019 and June 2019. Eight new faculty has been recruited. Six of them have joined. One will join in December 2019.

Faculty recruitment process commenced with the advertisement in the print media and Institute website vide Institute advertisement No IIITV/RECRU/FAC/2018-19/001 dated 06 October 2018. The last date with application was 19th November, 2018. The advertisement was for Faculty Position on scaled contract for 3 years tenure extendable by 2 years. The Interviews were held in April 2019. The recommendation of the selection committee is placed at Annexure-IV. The Director after consultation with Prof S K Jain, Director IIT Gandhinagar, submitted a report to the Chairperson detailing the events related to faculty recruitment (report of the Director is placed at Annexure-V). The contract document for the scaled contract was approved by HR Planning Committee (legal team of TCS, was instrumental in vetting the contract document legally). Following these events, the contract document letters for new recruits have been issued. This is for information of the members. Following categories of recruitment have been made:

- (i) Dr. Naveen Kumar who is existing faculty of the Institute have been elevated within the grade of Assistant Professor Grade II (From AGP 6000 (Level 10) to AGP 7000 (Level 11) as per 6th (7th) CPC; under the original terms and conditions of employment.
- (ii) The status of new faculty recruited through advertisement is as under:

Sr. No.	Name	Area of Specialization	Remarks
1	Dr. Sunil Dutt	CSE	Joined on 05 th July 2019 as Faculty on scaled contract of 3 years; extendable by 2 years
2	Dr Soumen Atta	CSE	Joining in July 2019 as Faculty on Scaled contract of 3 years; extendable by 2 years.
3	Dr Antriksh Goswami	CSE	Expected to join in July 2019 as Faculty on Scaled contract of 3 years; extendable by 2 years.

(iii) Following candidates were selected on consolidated pay. These candidates applied through the open advertisement similar to above candidates. They were recommended as per details against their names:-

1	Dr Satyendra Singh Yadav	CSE	Application received through open advertisement. Selected through duly constituted selection committee. Recommended for consolidated pay. Joined on 21.06.2019. Selected for a year.
2	Dr Sinnu Thomas	CSE	Application received through open advertisement. Selected through duly constituted selection committee. Recommended for consolidated pay. The candidate appeared the interview through video conferencing mode. Expected to join in December 2019. Selected for a year.

(iv) Further, to meet immediate requirements, reduce the dependence on visiting faculty three faculty have been recruited on Consolidated Pay contract on short terms of six months to one year. The applications were taken from print media advertisement and the rolling advertisement on the Institute website. Following faculty have been recruited in the above format:

1	Mr. Amandeep Singh	English	Ph.D thesis submitted. Joined on 01.01.2019 as Faculty Associate on six months consolidated pay contract. Service extended by another six months. Application received through open advertisement on print media .
2	Dr Kaushik Mondal	Mathematics	Expected to join in July 2019 as Faculty on one year consolidated pay contract. Application received through rolling advertisement on Institute website. The recruitment was considered due to non-joining of few selected candidates and another faculty leaving the institute.
3	Dr Bhupendra Kumar	CSE	Expected to join in July 2019 as Faculty on one year consolidated pay contract. Application from rolling advertisement on Institute website. The recruitment was considered due to non-joining of few selected candidates and another faculty leaving the institute.

(v) Two candidates who were offered appointment did not join the Institute (did not accept the offers).

Following documents were tabled for the information of members:

- Recommendations of the Selection Committee – **Annexure IV.**
- Directors report to Chairperson on Faculty Selection – **Annexure V.**

The BoG noted the contents and approved the appointments.

BoG:7-16 REPORT ON NEW HOSTEL FOR STUDENTS AT SABAR INSTITUTE OF TECHNOLOGY, TAJPUR.

The Director informed that the institute has outsourced the hostel services to Private Engineering Institute under closure process as PDPU has not extended the lease. The hostel has been selected through tender process. Students stayed at PDPU for two years (Academic Year 2017-19). As per the arrangement, students will stay in the new hostel campus. Additionally the classes for first year will also be held there. Students will pay the hostel charges directly to the vendor and Institute will pay an amount of Rs 2.5 lakhs per annum including electricity (excluding electricity bill for ACs in labs) for the following academic facility:

- Two large classrooms on First floor in main building.
- Computer Lab on Ground floor in main building.

- (c) Physics and Electronics lab in workshop area.
- (d) Director office at Ground floor in main building.
- (e) Common Room for faculty staff at Ground floor in main building.
- (f) Campus Manager accommodation.

This arrangement will also continue in the Academic Year 2020-21. Report on hostel is enclosed as **Annexure VI**.

The BoG noted the contents and approved the proposal.

BoG:7-17 ANY OTHER ITEM WITH THE APPROVAL OF CHAIR

With the permission of Chair following items were presented:

BoG:C7-T1 TO REVISE THE HONORARIUM OF EXPERTS PROVIDING EXPERT SERVICE FOR RECRUITMENT, MEMBER STATUTORY COMMITTEES, EXPERT GUEST LECTURES ETC FROM RS 3,000/- TO RS 5,000/- PER EVENT/ DAY.

The Secretary informed that the Institute is paying Rs 3,000/- per day of visit of experts who provide service as expert committee members for recruitment, viva-voce, sitting fees for statutory committees (BWC, Senate etc), since 2013. However, it may be noted that most other Institutes are paying Rs 5,000/- for the same role. He informed that even our own employees when they visit outside Institutes, they receive Rs 5,000/- for such activities. In order to maintain the balance it is proposed to increase the honorarium to Rs 5,000/- per occasion/ day.

The BoG approved the proposal.

BoG:C7-T2 TO EXTEND THE LIST OF EXPERTS IN THE PANEL OF EXPERTS FOR RECRUITMENT OF FACULTY AND OFFICERS BY INCLUDING MORE NAMES IN THE APPROVED LIST OF EXPERT NOMINATED BY SENATE AND BOG.

The Secretary informed that the BoG vide item BoG:5-5 had ratified the Minutes of Meetings of 3rd Senate meeting held on 23rd march 2018. In that item SEN:3-8 read as; To consider and approve the panel of experts for Faculty and Officer selection. Institute had made a list as per availability of the experts and presented to the Senate and BoG. He further stressed that, the Institute feels the need to widen the list by including more experts to have more expertise keeping in view of the subject areas and their availability.

He therefore proposed to include the name of following as experts:

- Regular Directors of IITs, NITs and regular Director of IIITs as per their field of expertise and academic specialization (They can act as expert for selection committee for faculty of specific department, officers of the Institute).

- All Professors with required specialization/ expertise from IITD, IITM, IITB, IIT KGP, IIT Roorkee, IIT Guwahati (They can act as subject expert for faculty selection).
- Registrar, Controller of Finance/ Dy Registrar Finance from IITD, IITM, IITB, IIT KGP, IIT Roorkee, IIT Guwahati for selection to post of officer in suitable sections (Finance & Accounts, Administration, Registrar, Deputy Registrar, Assistant Registrar etc).
- Registrar of NITs and IIITs (under MHRD). They can act as subject experts for the post of Registrar, Deputy Registrar, Assistant Registrar and other posts of officers.

The BoG noted the contents of proposal and advised to nominate the experts by name and not by their designation. The BoG deferred the proposal.

With no other Agenda, the meeting ended with thanks to the Chair.

